

**Module/Course Syllabus**  
**Program: COMPUTER SCIENCE**  
 Full-time master degree program

<b>Course:</b>	Introduction to the Labour Market
<b>Type of the course:</b>	directional
<b>Course code:</b>	I2S1.0B
<b>Year:</b>	I
<b>Semester:</b>	1
<b>Form of the degree program:</b>	full-time
<b>Form of classes and number of hours per semester:</b>	15
Lecture	15
Classes	0
Laboratory	0
Project	0
<b>Number of ECTS credits:</b>	1
<b>Form of assessment:</b>	course completion assessment
<b>Course language:</b>	English

<b>Course objective (CO)</b>	
<b>CO1</b>	Transfer of knowledge about the expectations of employers in the industry and about the socio-economic aspects of the functioning of the labour market.
<b>CO2</b>	Reminder of the main rules of job search and writing application documents. Getting acquainted with the methods of selection and recruitment as well as with effective self-presentation in the context of an interview.
<b>CO3</b>	Enabling students to acquire skills in making decisions regarding the choice of a career path based on professional competences.
<b>CO4</b>	Presentation of legal and economic knowledge that allows you to take up work on the basis of an employment contract or civil law contracts, as well as to start your own business. Characteristics of the industry market in terms of employment and self-employment.

<b>Prerequisites in terms of knowledge, skills and other competencies</b>	
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<b>Learning outcomes (LO)</b>	
	In terms of knowledge:
<b>LO 1</b>	Is able to characterise the expectations of the employer, the industry labour market and adjust the methods of job search to it.
<b>LO 2</b>	Knows the methods of selection and recruitment and the rules related to them.
<b>LO 3</b>	Has basic knowledge of labour law that allows him to make decisions regarding the form of employment.
<b>LO 4</b>	Describes correctly the process of setting up and running your own business.
	In terms of skills:
<b>LO 5</b>	Prepares application documents (CV and cover letter) independently.
<b>LO 6</b>	Characterises his strengths and weaknesses in terms of knowledge, skills and soft skills.
<b>LO 7</b>	Can independently prepare for a job interview, taking into account the requirements of employers.
	In terms of social competence:
<b>LO 8</b>	Demonstrates an active attitude to independently acquire knowledge related to the labour

	market and professional functioning on it.
<b>LO 9</b>	Performs self-assessment of competences and improves skills allowing for effective functioning on the labour market, also related to project work.

<b>Course content</b>	
<b>Form of classes - lectures (L)</b>	
	Course content
<b>L1</b>	Characteristics of the industry labour market.
<b>L2</b>	Methods of job search and career path planning.
<b>L3</b>	Analysis of application documents in terms of the selected offer.
<b>L4</b>	Simulation of a job interview: elements of non-verbal communication, self-presentation and negotiations with the employer, overcoming stress, rules of formal conversations.
<b>L5</b>	Basic knowledge of running your own business.
<b>L6</b>	Elements of labour law concerning various forms of employment.

<b>Didactic methods</b>	
<b>1</b>	Informational lecture with multimedia presentation.
<b>2</b>	Conversational lecture.
<b>3</b>	Discussion.
<b>4</b>	Performing examples.

<b>Assessment methods and criteria</b>		
<b>Assessment method symbol</b>	<b>Assessment method description</b>	<b>Passing threshold</b>
<b>A1</b>	Lecture pass.	<b>60%</b>

<b>Required textbooks and other course materials</b>	
<b>1</b>	Voivodship Labor Office in Lublin - collective study, "7 days of job search - guide", Lublin, 2021 ( <a href="http://www.wuplublin.praca.gov.pl">www.wuplublin.praca.gov.pl</a> ).
<b>2</b>	Pietruszyńska K, Labor law - guide, PIP, Warszawa, 2015.
<b>3</b>	Mućko P., Sokół A., "How to start and run your own business. A practical guide with examples", CeDeWu Sp. z o.o., 2022
<b>4</b>	Situation on the labor market in the Lubelskie Voivodeship in 2020, Voivodeship Labor Office in Lublin ( <a href="http://www.wuplublin.praca.gov.pl">www.wuplublin.praca.gov.pl</a> )
<b>Recommended textbooks and other course materials</b>	
<b>1</b>	Jakubiak M, Mazur - Sokół A. "Mechanism of career development" - Vademecum of a graduate, Petit, Lublin, 2015
<b>2</b>	Bolles R.N., "What color is your parachute? Practical advice for job seekers and those who want to change their profession", EMKA Studio Publishing, 2011
<b>3</b>	Turniak G., Antosiewicz W., "A practical networking guide. Build a network of lasting business contacts", Onepress, 2018

<b>Student workload</b>	
<b>Form of activity</b>	<b>Average number of hours to complete the activity</b>

<b>Contact hours with the lecturer, including:</b>	15
<i>participation in lectures</i>	15
<b>Student's own work, including:</b>	10
<i>preparation for the pass</i>	10
<b>Total student workload</b>	25
<b>Total number of ECTS credits</b>	1

<b>Learning outcomes matrix</b>					
<b>Learning outcome</b>	<b>Reference to learning outcomes defined for the master's program</b>	<b>Course objectives</b>	<b>Course content</b>	<b>Didactic methods</b>	<b>Assessment methods</b>
LO1	I2A_W19 +++	CO1 - CO4	L1	1, 2, 3	A1
LO2	I2A_W19 +++	CO1, CO2	L2	1, 2, 3	A1
LO3	I2A_W19 +++	CO3, CO4	L6	1, 2, 3	A1
LO4	I2A_W16 + I2A_W19 +++	CO3, CO4	L5	1, 2, 3	A1
LO5	I2A_U06 +++ I2A_U14 +++	CO2, CO3	L2, L3	3, 4	A1
LO6	I2A_U06 +++ I2A_U11 + I2A_U14 +++	CO2, CO3	L3, L4	3, 4	A1
LO7	I2A_W19 +++ I2A_U06 +++ I2A_U14 +++	CO2, CO3	L2, L4	3, 4	A1
LO8	I2A_K05 ++	CO1 - CO4	L1, L2, L5, L6	1, 2, 3, 4	A1
LO9	I2A_K05 ++	CO1 - CO4	W1 - L6	1, 2, 3, 4	A1

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