POLITECHNIKA
LUBELSKA
LUBLIN UNIVERSITY
OF TECHNOLOGY

Prof. Paweł Droździel
Vice-Rector for Education

THE FINANCIAL PROCEDURE FOR THE LONG TERM MOBILITY - INCOMING STUDENTS FROM THE THIRD COUNTRIES NOT ASSOCIATED TO THE ERASMUS+ PROGRAMME (KOSOVO, MONTENEGRO, MOROCCO, ALGERIA, TUNISIA, GEORGIA, ARMENIA, UKRAINE, HONDURAS, CAMBODIA, INDONESIA, MEXICO, PANAMA, KIRGISTAN, UZBEKISTAN) WITHIN THE FRAME OF THE ERASMUS+ PROGRAMME
PROJECT NO. 2025-1-PL01-KA171-HED-000320290

1. The basic amount for incoming long-term mobility of students for studies from the third countries not associated to the Erasmus+ programme from 1-12* regions, with which Lublin University of Technology (LUT) has signed the Erasmus+ inter-institutional agreement, is **800 EUR per month**. LUT has received financial support for mobilities from the following countries: Kosovo, Montenegro, Morocco, Algeria, Tunisia, Georgia, Armenia, Ukraine, Honduras, Cambodia, Indonesia, Mexico, Panama, Kirgistan, Uzbekistan (project no. 2025-1-PL01-KA171-HED-000320290).
2. The student coming for studies to LUT from the third countries not associated to the Erasmus+ programme from 1-12* regions receives travel support as described in the table below:

Distance	Standard travel - amount
from 10 to 99 km:	28 EUR na uczestnika
from 100 to 499 km:	211 EUR na uczestnika
from 500 to 1999 km:	309 EUR na uczestnika
from 2000 to 2999 km:	395 EUR na uczestnika
from 3000 to 3999 km	580 EUR na uczestnika
from 4000 to 7999 km:	1188 EUR na uczestnika
8000 and more:	1735 EUR na uczestnika

3. The distance is counted from Lublin University of Technology to sending University headquarter. The distance is counted on the basis of „distance calculator": https://erasmus-plus.ec.europa.eu/resources-and-tools/distance-calculator
4. In cases justified by a very long distance between sending University and LUT, LUT may pay out the support to cover the travel costs (costs of plane ticket, economic class, travel between Warsaw and sending University). The conditions of the said support will be included in the financial agreement.
5. A participant with disability or from poor environment will receive an additional support of 250 EUR per each month of mobility – fewer opportunities grant (hereinafter referred to as: grant). The condition to receive the grant is a certificate issued by the sending University for each participant fulfilling the criteria of fewer opportunities grant. The certificate is issued on the basis of documents presented by candidates: certificate of receiving grants for lower income students in the semester of recruitment process for studies or a disability certificate or/and certificate of receiving a grant for disabled students or a declaration confirming the granting of the right to asylum or refugee status or a declaration confirming that the applicant has a child under the age of eight, supported by the child's birth certificate.

Lublin University of Technology
Nadbystrzycka 38D, 20-618 Lublin
phone: +48 (81) 538 41 01, prorektor.rd@pollub.pl

6. Students realizing their mobilities form Partner Universities in Ukraine will receive a fewer opportunities grant under the terms of Section 5.
7. The standard financed period of student's mobility for studies under Erasmus+ programme is 1 semester during 1 academic year. Minimum mobility period is 1 semester, not shorter than 3 months. Maximum financed period of mobility is 10 months.
8. It is possible to extend the student's mobility at LUT. In case of mobility period extension, the monthly scholarship rates described in points 1-9 shall apply. The extension of mobility is possible only from winter to summer semester. The application for extension of student's mobility must be filed no later than a month before the end of mobility. The decision on mobility extension should be made in the period enabling student to follow the formalities required during legalisation of stay in Poland procedure. The condition to extend the student's mobility is receiving funds by LUT i.e. funds from Erasmus+ budget.
9. The scholarship amount will be counted to an accuracy of one day. Each month equals 30 days. Student's stay at LUT can be reduced up to 5 days and this will not change the amount of the scholarship. *Beneficiary Module* will be applied for the scholarship settlement.
10. The start date of the mobility set down in the agreement shall be the student's first day at LUT. It will be a welcome meeting day.
11. The end date of the mobility shall be the last day of the student's stay at LUT. This date will be determined on the basis of the Letter of Acceptance, according to the *Beneficiary Module* system.
12. The student is obliged to submit the original Grant Agreement and the declaration of individual account to Office of International Education of LUT, on the basis of which the scholarship will be issued in two instalments 70% and 30% of the full amount of the scholarship, respectively. Detailed terms of payments shall be included in the Grant Agreement.
13. The total amount of paid scholarship must be justified by a real period of student's stay at LUT but it cannot exceed the amount established in the Grant Agreement between the student and LUT. The actual mobility duration will be established on the basis of arrival and departure date which are specified in the transcript of records or the confirmation of study period issued by LUT.
14. In order to settle the mobility students must submit a confirmation of study period and transcript of records to OIE as well as to complete an on-line EU survey no later than 10 days from receiving the request to do it. A student who fails to submit an individual report will be required by LUT to partially or fully reimburse the EU grant received.
15. Submission of the on-line EU survey shall be treated as a request for the last instalment, which shall be paid by LUT within 20 calendar days from submission of the survey.
16. Reimbursement of additional cost bore due to a students' disability, where appropriate, will be made on the basis of financial proofs submitted by the student, confirming the additional cost, to the amount stated in the decision of allocation of additional support related to disability (real cost reimbursement).
17. In the case of having breached the conditions of the grant agreement between student and LUT and not carrying out the mobility activity for studies, received scholarship must be returned by student partially or totally according to terms specified in Grant Agreement. The decision about the return is made by Vice-Rector for Students' Affairs.
18. The other rules concerning financial conditions of students mobilities from the third countries not associated to the Erasmus+ programme (Kosovo, Montenegro, Morocco, Algeria, Tunisia, Georgia, Armenia, Ukraine, Honduras, Cambodia, Indonesia, Mexico, Panama, Kirgistan, Uzbekistan) under Erasmus+ programme, are regulated by the Rector of LUT Regulation No. R-37/2025 of 27 March 2025 on the conditions and procedures of accepting foreign students under Erasmus+ programme, international programmes and bilateral agreements.
19. LUT reserves the right to change regulations concerning the financial procedure for incoming students from from the third countries not associated to the Erasmus+ programme (Kosovo, Montenegro, Morocco, Algeria, Tunisia, Georgia, Armenia, Ukraine, Honduras, Cambodia,

Indonesia, Mexico, Panama, Kirgistan, Uzbekistan) under Erasmus+ Programme in case of receiving additional guidelines from the Foundation for the Development of the Education System.

*

Region 1 Western Balkans	Albania, Bosnia and Herzegovina, Kosovo, Montenegro
Region 2 Neighbourhood East	Armenia, Azerbaijan, Belarus, Georgia, Moldova, Territory of Ukraine as recognised by international law
Region 3 South-Mediterranean Countries	Algeria, Egypt, Israel, Jordan, Lebanon, Libya, Morocco, Palestine, Syria, Tunisia
Region 4 Russian Federation	Territory of Russia as recognised by international law
Region 5 Asia	Bangladesh, Bhutan, Brunei, Cambodia, China, DPR Korea, Hong Kong, India, Indonesia, Japan, Korea, Laos, Malaysia, Macao, Maldives, Mongolia, Myanmar, Nepal, Pakistan, Philippines, Singapore, Sri Lanka, Taiwan, Thailand and Vietnam
Region 6 Central Asia	Afghanistan, Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan, Uzbekistan
Region 7 Middle East	Bahrain, Iran, Iraq, Kuwait, Oman, Qatar, Saudi Arabia, United Arab Emirates, Yemen
Region 8 Pacific	Australia, Cook Islands, Fiji, Kiribati, Marshall Islands, Micronesia, Nauru, New Zealand, Niue, Palau, Papua New Guinea, Samoa, Solomon Islands, Timor-Leste, Tonga, Tuvalu, Vanuatu
Region 9 Sub-Saharan Africa	Angola, Benin, Botswana, Burkina Faso, Burundi, Cameroon, Cabo Verde, Central African Republic, Chad, Comoros, Congo, Congo - Democratic Republic of the, Côte d'Ivoire, Djibouti, Equatorial Guinea, Eritrea, Eswatini, Ethiopia, Gabon, Gambia, Ghana, Guinea, Guinea-Bissau, Kenya, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mauritius, Mozambique, Namibia, Niger, Nigeria, Rwanda, Sao Tome and Principe, Senegal, Seychelles, Sierra Leone, Somalia, South Africa, South Sudan, Sudan, Tanzania, Togo, Uganda, Zambia, Zimbabwe
Region 10 Latin America	Argentina, Bolivia, Brazil, Chile, Colombia, Costa Rica, Ecuador, El Salvador, Guatemala, Honduras, Mexico, Nicaragua, Panama, Paraguay, Peru, Uruguay and Venezuela
Region 11 Caribbean	Antigua & Barbuda, Bahamas, Barbados, Belize, Cuba, Dominica, Dominican Republic, Grenada, Guyana, Haiti, Jamaica, St Kitts and Nevis, St Lucia, St

	Vincent & Grenadines, Suriname and Trinidad & Tobago
Region 12 USA and Canada	United States of America, Canada